

CDBG-PF Implementation Handbook: Summary of Updates & Corrections

Published January 27th, 2014

The CDBG – Public Facilities Implementation Handbook is considered to be a “working” document, and as such, it is constantly being updated by the DOA Division of Housing – Bureau of Community Development staff. The Implementation Handbook has again been recently updated. This list (see below) is a summary of the updates made to the contents of the CDBG-PF Implementation Handbook, and these changes should be considered effective as of January 27th, 2014:

- **Chapter 4: Environmental Review**

- Attachment 4-A: Agencies’ Contact Information (found on Page 23)
 - **UPDATE:** The **mailing address** for the U.S. Fish & Wildlife Service (listed under the Endangered Species section) has been updated to:



U.S. Fish & Wildlife Service
~~2611~~ Scott Tower Drive
New Franken, WI 54229



U.S. Fish & Wildlife Service
2661 Scott Tower Drive
New Franken, WI 54229

- **Chapter 8: Financial Management**

- Attachment 8-A: Depository Certification/Financial Contact/Signature Certification
 - **UPDATE:** Instructions pertaining to completion of Section 1 of the Depository Certification form further emphasize the need for a correct **MAILING ADDRESS** for the Financial Institution (i.e. “Bank”) where the CDBG Fund Disbursement checks (from DOA to the Grantee/UGLG) will be sent & deposited.
 - **ADDITION:** A new “Important Reminder” (red warning) box has been added to the instructions for completing the Depository Certification form.
- Attachment 8-A1: Sample – Depository Certification
 - **ADDITION:** Two checkboxes have been provided to indicate whether or not a special **P.O. Box MAILING ADDRESS** must be used for the Financial Institution (i.e. “Bank”) where the CDBG Fund Disbursement checks will be sent & deposited.
- Attachment 8-A2: Template – Depository Certification
 - **ADDITION:** Two checkboxes have been provided to indicate whether or not a special **P.O. Box MAILING ADDRESS** must be used for the Financial Institution (i.e. “Bank”) where the CDBG Fund Disbursement checks will be sent & deposited.